

## Hooking a laptop to a projector (...the quick version)

1. Place the laptop and projector on the table.
2. Plug in the laptop and projector power cables, **but do not turn them on.**
3. Connect the laptop to the projector with a VGA cable. The connectors are “D” shaped, so note which end goes up.
4. Turn on the projector first, wait a moment before turning on the laptop.
5. Turn on the laptop – log in if necessary

### Blue screen?

Press the source button on the projector until the correct input source is displayed.

### Blue screen?

Adjust laptop display settings by pressing function (Fn) button and display output keys at the same time.

Pressing the display output key while holding down the function button will usually toggle through three options:

- a. Laptop screen only
- b. Projector only
- c. Laptop & projector display

Be patient – it may take a moment for each display option to take effect