VCU School of Medicine

Vacation, medical and family (maternity/paternity) leave for graduate students

Paid Leave Time - Individuals employed as graduate assistants in programs administered by the School of Medicine are eligible for 20 days paid leave in each appointment year in addition to designated University holidays. These leave days can be used for any combination of vacation and sick leave. Leave is not cumulative from one appointment year to the next. Work performed on site on University holidays may be added to paid leave by arrangement with the mentor. All leave for vacation purposes must be approved in advance by the mentor, and, if the individual is not a U.S. citizen, any travel outside the U.S. must be approved by VCU Immigration Services.

Family and Medical Leave - Graduate students in programs administered by the School of Medicine may be eligible for unpaid family and medical leave (FMLA) for certain family and medical reasons in accordance with Federal and State law. FMLA includes leave for birth or adoption of a child. Eligible female and male individuals who experience the birth or adoption of a child are eligible for up to 480 hours of unpaid leave provided that the mentor is notified of the intended leave period a minimum of 30 calendar days in advance. While this leave is unpaid, scholars may use paid leave time (described above) to cover leave for the birth or adoption of a child.