

NAME: «FirstName» «MiddleName» «LastName», «Credentials»

EMPLOYMENT CONTRACT

DATE: March 30, 2017

On behalf of the School of Medicine of Virginia Commonwealth University, I am pleased to offer you an appointment as a «ContractType» in «Program» for the period «StartDate» through «EndDate». Your appointment as «Status» «ContractType» includes employment with the Virginia Commonwealth Health System (VCUHS), and your annual salary for the period indicated will be «Compensation» plus benefits and as detailed on website <http://www.medschool.vcu.edu/gme/applicant/>.

Your appointment is contingent upon verification of your credentials and background (incoming residents/fellows) the continued satisfactory performance of your duties at VCUHS, and full compliance with Virginia law governing licensure. Your educational and patient care responsibilities will be established by the «Program» in accordance with the standards for graduate medical training and education set forth by the appropriate regulatory agency (ACGME, ADA, etc.). Resident/Fellow hereby agrees to perform the duties of a «ContractType» in the «Program» Residency/Fellowship Program at VCUHS. Resident/Fellow shall be responsible to the Program Director of «Program» for educational and service responsibilities and shall perform all of the duties established by the Program Director, from time to time, including, but not limited to, participating in the curriculum requirements of the Program, participating in clinical programs and serving as an educator for medical students and other health professionals.

As a condition of your appointment, you will be subject to all applicable University and VCUHS policies and procedures. Significant policies and procedures include, but are not limited to, University and/or VCUHS policies and procedures which address completion of medical records, computer ethics, conflicts of interest, intellectual property, duty hours, moonlighting, leave, pre-employment drug testing, drug free workplace requirements, prohibition of harassment, accommodations for disabilities, assessment, grievances, infection control and mandatory flu vaccination. It is your responsibility to be aware of these policies and procedures, as well as others that may apply to you; violations of policies and procedures, including the mandatory flu vaccination policy, may result in sanctions up to and including dismissal. It is your responsibility to be aware of these policies and procedures, as well as all others that may apply to you. Copies of policies and procedures, and further information regarding those that are applicable to you can be obtained from your Program Director, the Office of Graduate Medical Education Administration (GME) or by visiting our web page www.medschool.vcu.edu/gme. Policies and procedures are subject to change and may be amended or revised as the University or VCUHS deems appropriate. Residents/Fellows will not be asked or required to sign a non-competitive agreement.

Please indicate your acceptance of this appointment under the terms and conditions stated above, by signing and returning this document to the Graduate Medical Education Administration office. Offers are pending receipt of all appropriate paperwork by the published deadline. If a signed contract is not returned within 20 days of the date of the contract, Virginia Commonwealth University will consider this offer withdrawn. Your signature on this contract indicates your acknowledgement to the information provided on the GME website www.medschool.vcu.edu/gme. Should you have any questions regarding the enclosed information or the terms of this letter, please contact the GME Office.

Your appointment will be valid and binding upon approval by the Director for Graduate Medical Education.

Best wishes for a productive year.

Signature

Date

Brian M. Aboff, MD, MMM, FACP
Senior Associate Dean for GME
Designated Institutional Official
Virginia Commonwealth University Health System