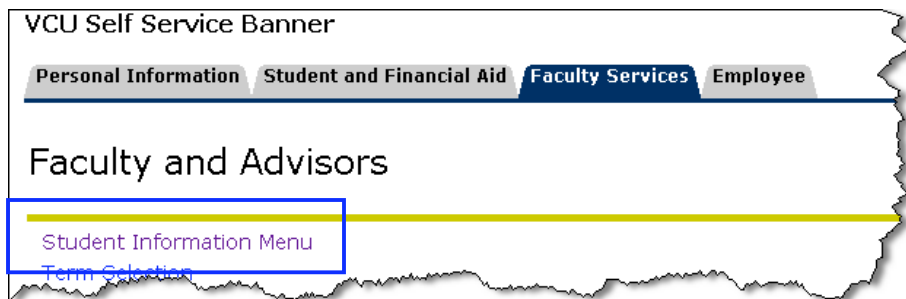


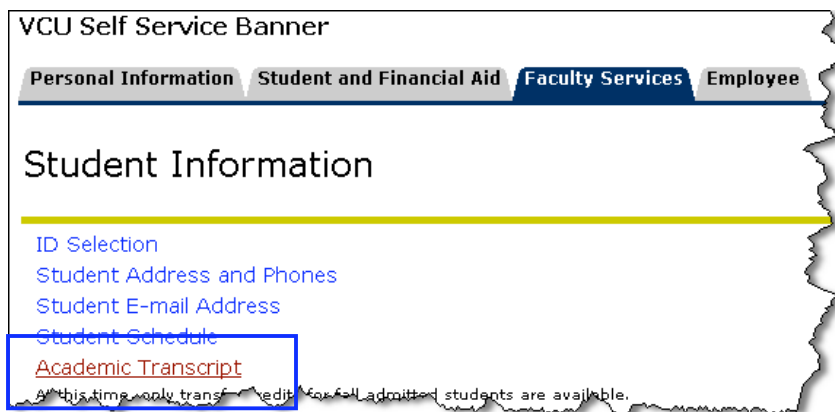
Accessing the Advisor Transcript

To access the advisor transcript, log in to the Banner eServices site and click on the Faculty Services tab from the main page.

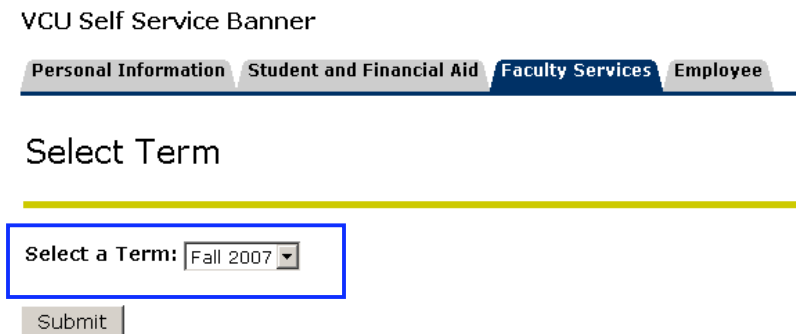
On the **Faculty and Advisors** page, click on the [Student Information](#) Link



On the **Student Information** page click on the [Academic Transcript](#) link



Select a term and click the Submit Button



RELEASE: 6.1

Understanding The Banner eServices Transcript

If you know the V number of the student, enter it here – be sure to capitalize the V.

VCU Self Service Banner

Personal Information Student and Financial Aid Faculty Services Employee

Student and Advisee ID Selection

i You may enter:

1. The ID of the Student or Advisee you want to process, or
2. Partial names, a student search type, or a combination of both. Then select Submit.

Student or Advisee ID:

OR

Student and Advisee Query

Last Name:

First Name:

Search Type: Students
 Advisees
 Both
 All

If you do not know the V# of the student, you can name search by using the last (and optionally the first) name by typing them in the appropriate text box here.

Be sure to select "All" here as the search type if searching by name

Submit

Reset

When you have finished, click the Submit button.

If you entered the V#, then confirm that the correct student has been selected and click Submit

If you searched by name, select the name of the correct student from the drop down box and click submit

Student Verification

i Please select Submit if the person you chose is correct. If this is incorrect, choose the ID Selection link to try again.

John Doe is the name of the student or advisee that you selected.

Submit

Student and Advisee ID Selection

i Select the Student or Advisee that you wish to process and then choose Submit Name.

Select a Student or Advisee:

Submit

The final step is to select the transcript level of the student record that you would like to display. Valid transcript levels are **Undergraduate, Graduate, and Professional.**

By selecting a level, the transcript will be filtered to display only coursework relevant to the selected level. To view all courses at all levels, choose **All Levels.**

i Select the transcript level and transcript type.

Transcript Level:

Transcript Type:

Display Transcript

Click Display Transcript to continue.

Understanding The Banner eServices Transcript

VCU eServices
Virginia Commonwealth University

VCU Self Service Banner

Personal Information Student and Financial Aid Faculty Services Employee

RETURN TO MENU SITE MAP HELP EXIT

Student Academic Transcript
Oct 06, 2007 02:03 pm

This is not an official transcript. At this time, only transfer credits for fall admitted students are available. Courses which are in progress may also be included on this transcript.

Transfer Credit Institution Credit Transcript Totals Courses in Progress

STUDENT INFORMATION

Name: Student Name
Birth Date: Student Date of Birth
Curriculum Information
Current Program: Bachelor of Science
College: School of Nursing
Major and Department: Nursing, Nursing
Transcript type:ADVS Advising is NOT Official

TRANSFER CREDIT ACCEPTED BY INSTITUTION -Top-

Spring 2004 VA Community College System

Subject	Course	Title	Grade	Credit Hours	Quality Points	R
SPAN	101	SPA101 BEG SPANISH 1	TR	4.000		0.00
Current Term:				4.000	4.000	0.00

INSTITUTION CREDIT -Top-

Fall 2005
College: School of Nursing
Major: Nursing
Student Type: New First Time - Degree Level
Academic Standing: Good Standing

Subject	Course	Campus Level	Title	Grade	Credit Hours	Quality Points	Start and End Dates	R	CEU Contact Hours
BIOL	101	UG	BIOLOGICAL CONCEPTS	B	3.000	9.00			
BIOZ	101	UG	BIOLOGICAL CONCEPTS LAB	B	1.000	3.00			
ENGL	101	UG	WRITING & RHETORIC WORKSHOP I	C	3.000	6.00			
MATH	131	UG	INTRO TO CONTEMPORARY MATH	B	3.000	9.00			
PSYC	101	UG	INTRODUCTION TO PSYCHOLOGY	B	4.000	12.00			
SOCY	101	UG	GENERAL SOCIOLOGY	B	3.000	9.00			
VCU1	101	UG	INTRODUCTION TO THE UNIVERSITY	A	1.000	4.00			
Term Totals (Undergraduate)									
				Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
Current Term:				18,000	18,000	18,000	18,000	52.00	2.889
Cumulative:				18,000	18,000	18,000	18,000	52.00	2.889

...Additional institutional terms and term totals would appear here...

Unofficial Transcript

Summer 2006
College: School of Nursing
Major: Nursing
Student Type: Continuing
Academic Standing: Good Standing
Last Academic Standing: Good Standing

Subject	Course	Campus Level	Title	Grade	Credit Hours	Quality Points	Start and End Dates	R	CEU Contact Hours
NURS	395	UG	JUNIOR SYNTHESIS	A	1.000	4.00			
Term Totals (Undergraduate)									
				Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
Current Term:				1.000	1.000	1.000	1.000	4.00	4.000
Cumulative:				96,000	96,000	96,000	96,000	271.00	2.823

TRANSCRIPT TOTALS (UNDERGRADUATE) -Top-

	Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
Total Institution:	96,000	96,000	96,000	96,000	271.00	2.823
Total Transfer:	4,000	4,000	4,000	0.000	0.00	0.000
Overall:	100,000	100,000	100,000	96,000	271.00	2.823

Unofficial Transcript

COURSES IN PROGRESS -Top-

Fall 2007
College: School of Nursing
Major: Nursing
Student Type: Continuing

Subject	Course	Campus Level	Title	Credit Hours	Start and End Dates

Unofficial Transcript

Hyperlinks that Navigate to Transcript Sections

Student Name and Program Information Section

Transfer Credit Accepted by VCU Section

Institutional Credit Section (Courses Completed at VCU)

Term Course Detail

Term and Cumulative Totals to date

Transcript Level Totals Section

Courses In Progress Section

Understanding The Banner eServices Transcript

Transfer Credit Accepted by VCU Section

This section of the transcript identifies all transfer credit that has been accepted for application to a degree program by VCU

Transfer credit may appear differently than it did in the old system depending upon:

- When the transfer credit was earned
- What college/university the transfer credit came from

Transfer courses may appear this way:

Spring 2005: VA Community College System

Subject	Course	Title	Grade	Credit Hours	Quality Points	R			
HIST	103	HIS121 US HISTORY I	TR	3.000		0.00			
HIST	104	HIS122 US HISTORY II	TR	3.000		0.00			
MATH	131	MTH151 MATH/ARTS I	TR	3.000		0.00			
TRNS	XXX	MTH151 MATH/ARTS I	TR	3.000		0.00			
Current Term:				Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
				12.000	12.000	12.000	0.000	0.00	0.000

Transfer Course Grades are always "TR" meaning they were accepted for credit.

VCU Course Equivalent

Original External Course

Transfer hours count in the calculation of honors for graduation but do not count in the overall GPA calculation. As a result, GPA Hours and Quality Points are always 0.000 for transfer courses.

...or may appear this way:

Spring 2005: Longwood University

Subject	Course	Title	Grade	Credit Hours	Quality Points	R			
TRNS	XXX	MUSC114 THEORY OF MUSIC	TR	2.000		0.00			
TRNS	XXX	MUSC116 SIGHTSINGING&DIC	TR	1.000		0.00			
Current Term:				Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
				3.000	3.000	3.000	0.000	0.00	0.000

The course "TRNS XXX" is considered a valid course – your advisor will help you determine which degree requirement the TRNS XXX course satisfies.

...or may appear this way

200730: VA Community College System

Subject	Course	Title	Grade	Credit Hours	Quality Points	R			
SOCY	2XX	Sociology elective	TR	3.000		0.00			
TREL	1XX	MATH Transfer Elective	TR	3.000		0.00			
Current Term:				Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
				6.000	6.000	6.000	0.000	0.00	0.000

Unofficial Transcript

Beginning the Fall Term of 2007, the VCU course equivalent displayed in the Subject column will show the department and the Course Column will display the first number of the level of the VCU equivalent course followed by "XX" and the original external course title.

Advanced Placement credit will appear this way:

TRANSFER CREDIT ACCEPTED BY INSTITUTION -Top-

Fall 2004: AdvPlacement Ceeb

Subject	Course	Title	Grade	Credit Hours	Quality Points	R			
BIOL	151	BIOL151 BIOLOGY	TR	3.000		0.00			
BIOL	152	BIOL152 BIOLOGY	TR	3.000		0.00			
BIOZ	151	BIOZ151 BIOLOGY LAB	TR	1.000		0.00			
BIOZ	152	BIOZ152 BIOLOGY LAB	TR	1.000		0.00			
ENGL	101	ENGL101 ENG LIT & COMP	TR	3.000		0.00			
POLI	103	POLI103 GOVT & POLI: US	TR	3.000		0.00			
SPAN	300	SPAN300 SPANISH LANGUAGE	TR	3.000		0.00			
SPAN	301	SPAN301 SPANISH LANGUAGE	TR	3.000		0.00			
Current Term:				Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
				20.000	20.000	20.000	0.000	0.00	0.000

Understanding The Banner eServices Transcript

Institutional Credit Section

This section of the transcript displays the term summary and term detail information related to courses completed at VCU.

Fall 2005

College: Humanities and Sciences
 Major: Undeclared-Hum & Sciences
 Student Type: Continuing
 Academic Standing: Good Standing

Academic program and status information for the identified semester

Subject	Course	Campus	Level	Title	Grade	Credit Hours	Quality Points	Start and End Dates	R	CEU Contact Hours
BIOZ	101		UG	BIOLOGICAL CONCEPTS LAB	B	1.000	3.00			
MGMT	171		UG	MATH APPLICATIONS FOR BUSINESS	C	3.000	6.00			
PHIL	214		UG	ETHICS & BUSINESS	C	3.000	6.00			
RPSM	261		UG	REC, PARK & TOUR IN MDRN SOCTY	B	3.000	9.00			
RPSM	303		UG	LEISURE DELIVERY SYSTEMS	C	3.000	6.00			

Term detail information displays courses completed during the identified term including grades, credit hours, and quality points for each course.

Term summary displays totals and cumulative totals to date for hours attempted, hours passed, hours earned, hours used in GPA calculation, quality points, as well as the term and cumulative GPA.

Term Totals (Undergraduate)

	Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
Current Term:	13.000	13.000	13.000	13.000	30.00	2.308
Cumulative:	71.000	62.000	62.000	62.000	157.00	2.532

Specific Course Grade Examples

"X" Grades

Subject	Course	Campus	Level	Title	Grade	Credit Hours	Quality Points	Start and End Dates	R	CEU Contact Hours
ENLP	016		UG	F2-ADV WRIT & GRAMMAR II	XA	2.500	0.00			

"X" grades indicate courses that are not counted for degree credit. The 2nd character indicates the grade received in the course. In this example, the student earned a grade of A.

Repeated Courses

Subject	Course	Campus	Level	Title	Grade	Credit Hours	Quality Points	Start and End Dates	R	CEU Contact Hours
HIST	104		UG	SURVEY OF AMERICAN HISTORY	F	3.000	0.00		E	

Courses that are excluded from degree credit and GPA calculations because they are eligible for consideration under the university repeated course policy are denoted with an "E" in the R(epeated) column.

Understanding The Banner eServices Transcript

Transcript Level Totals Section

This section of the transcript displays the overall cumulative totals for the transcript level(s) selected at the time that the transcript is requested.

TRANSCRIPT TOTALS (GRADUATE) -Top-		Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
Total Institution:		6.000	6.000	6.000	6.000	21.00	3.500
Total Transfer:		0.000	0.000	0.000	0.000	0.00	0.000
Overall:		6.000	6.000	6.000	6.000	21.00	3.500

Unofficial Transcript

Statistics are applicable to the student level displayed here.

In the cases where the transcript is requested to display all levels, separate Transcript Totals sections will display for each level of enrollment in the transcript history (undergraduate, graduate and/or professional).

Courses In Progress Section

This section of the transcript displays the courses in which the student is currently enrolled.

COURSES IN PROGRESS -Top-						
Fall 2007						
College:	Humanities and Sciences					
Major:	Psychology					
Student Type:	Continuing					
Subject	Course	Campus	Level	Title	Credit Hours	Start and End Dates
ENGL	206	Monroe Park	UG	AMERICAN LITERATURE II	3.000	
PSYC	406	Monroe Park	UG	PERCEPTION	3.000	
NURS	477	MCV	UG	LEADERSHIP & MANAGEMENT	4.000	

Note that courses that a student has dropped will not appear in this section. Courses that a student has withdrawn from will not appear on the transcript with a grade of "W" initially during the semester. They will begin to appear after the first short courses in the semester begin to be graded. Students should check their active registrations to verify that they have actually withdrawn from a course.